



College of Veterinarians of British Columbia

Continuing Competence Committee Policy: Defining the 2-Year Continuing Education Cycle

Published October 2018

The following is a policy drafted by the Continuing Competence Committee and approved by Council.

Preamble

Part 4 of the College of Veterinarians of British Columbia (CVBC) Bylaws, Ethics and Standards, require that each registrant must complete 30 hours of Continuing Education (CE) every 2 years¹. The Bylaws also determine that the Continuing Competence Committee (CCC) will establish the criteria for determining how to apply the two-year cycle to each registrant². As the first step in establishing a process for program approval, the CCC presents the following policy regarding Continuing Education program formats.

Policy

The Continuing Competence Committee resolves that a uniform two-year cycle will apply to all registrants and will begin on January 1 of each odd year (eg. January 1, 2019) and end on December 31 of the subsequent even year (eg. December 31, 2020). All registrants are required to accrue a minimum of 30 credit hours of Continuing Education that satisfy the bylaw requirements (and any future CCC Policy requirements) for CE regarding content and format during each two-year cycle, and to report their CE credits online via their Registrant Account (accessed via the Registrant Portal of the CVBC website) on an annual basis.

New Registrants

When a veterinarian is newly registered with the CVBC, their requirement for CE hours will be prorated to the period of the cycle in which they become a registrant. Continuing the example

¹ Bylaws, Part 4, Ethics and Standards, s. 255 *Mandatory Continuing Education*:

“(1) An active registrant must obtain a minimum of 30 credit hours during each two-year cycle.”

² Part 4, s. 255 *Mandatory Continuing Education*:

“(3) The continuing competence committee must establish criteria to determine when each two-year cycle begins for each registrant to whom this part applies.”

where the cycle begins January 1, 2019 and ends December 31, 2020, an individual's CE requirement will be determined according to the following table:

Date Registered	CE hours required by Dec 31, 2020
January 1 – March 31, 2019	30 hours
April 1 – June 30, 2019	26.25 hours
July 1 – September 31, 2019	22.5 hours
October 1 – December 31, 2019	18.75 hours
January 1 – March 31, 2020	15 hours
April 1 – June 30, 2020	11.25 hours
July 1 – September 30, 2020	7.5 hours
October 1 – December 31, 2020	3.75 hours

New Graduates

New graduates will not be required to complete any CE hours for the remainder of the calendar year in which they are first registered. CE hour requirements would begin January 1 of the following calendar year and, depending on whether it is an even or odd year, they may need to complete 15 hours by the end of the current (even) calendar year, or 30 hours by the end of the following (odd) calendar year. Again, using the above example for dates, if a new graduate registers with the CVBC at any time in 2019, they will be required to fulfill 15 credit hours of CE by December 31, 2020. If a new graduate registers with the CVBC at any time in 2020, they will be required to fulfill 30 credit hours of CE by December 31, 2022.

This policy was passed by Council on [date] pursuant to Bylaw s. 1.2(4) following its proposal by the Continuing Competence Committee under the authority of Bylaw s. 1.51(2)(d).