



College of Veterinarians of British Columbia

TERMS OF REFERENCE

Discipline Committee

Type	Statutory Committee
Legal Authority	<i>Veterinarians Act</i> s. 5 and Bylaws s. 1.38
Established	Established under s. 1.39 of the Bylaws
ToR Amended	January 25, 2019
Policy Intent	Compliance with ss. 3, 59-65, 67, 68, 70 and 76 of the Act, and ss. 1.45 and 1.49 and Part 5, ss. 282 to 306 of the Bylaws
Duties and Authorities	Unless a Consent Order (CO) is made, the DC must, among other things, hear and determine a complaint or other matter set for hearing by a citation issued under s. 58 of the Act. Also: <ol style="list-style-type: none">1. Prepare policies and procedures for approval by the council for the effective administration of its statutory responsibilities and Part 5 of the bylaws, as applicable¹; and2. To undertake any other function or project as may be directed by the council that is not inconsistent with the above.²
Policies and Procedures	Outside counsel is engaged to update the hearing manual
Members Appointed by	Council
Chair Appointed by	Council
Number of Members	See Bylaw s. 1.49
Discipline Panel	See part 5 of the Bylaws
Length of Member Term	3 years (renewable)
Committee Reports to	Registrar for operational reports, can also report directly to Council as needed
Performance Review Process	Annual by Registrar, reported to Council
Membership Review Process	Annually by Registrar, reported to Council
Honoraria Policy	CVBC Council and Committee Honoraria Policy applies

¹ s. 1.49(4)(a)

² s. 1.49(4)(b)